

Pre-SIT Protocols



Pirates Live
Above the Line

Students who Fall Behind

Early recognition and intervention is key in curbing a students poor academic practices. Next we need to provide them with guidance, assistance, and interventions to get back on the right track academically. The following are practices that should take place at the classroom teacher level prior to referral for the Student Improvement Team (SIT).

1. Conference with the Student (one on one)

- Offer HW Club and try interventions (see below). When trying interventions, maintain data on what worked and what did not.

2. Call the parent

- Please call the parents of any student with a D or F, or that you see is having trouble. If they don't answer, leave a message and call back. Ask if it is a good time to talk (How are you, etc.). Sandwich the info by starting with a positive, stating the concern, and ending with a positive. Call when improvements have been made as well. I would recommend using a parent communication log. I have attached a sample one for you to review.

3. If one intervention does not work, try another (see list).

4. If no improvements have been made after these steps, please see Mrs. Scheve or Mrs. Askins for assistance.

5. At this point, a SIT meeting including the student and all his teachers will soon follow to develop a plan of action.

Additional Thought: Once you reach step 4, communication with Mrs. Scheve and Mrs. Askins becomes equally important in terms of sharing when you have called the parent or the circumstances have changed regarding that student. This can be done in person, via email, or Google doc.

Student Accommodations List

Classroom Testing Accommodations/Modifications	Assignment Accommodations/Modifications	Classroom Accommodations/Modifications
Extended Time	Assignment Notebook/Planner	Peer Tutoring
Oral Testing (Read aloud test items)	Abbreviated Assignments	Provide Copies of Material to be Copied from Book to Board
Repeating Directions	Shortened Spelling/Vocabulary Lists	Provide Copies of Notes
Provide Word Lists for Fill-In items	Additional Time	Positive Behavior Supports
Use of Calculator	Study Guides	Contracting
Modify Grading Scale	Extra Grade Opportunities	Highlighted Textbook (App)
Allow Breaks	Shortened Assignments	Seating Near Pos. Role Model
Modify Test Formats	Complete Assignments in Groups	Room Arrangement Conducive to Learning
Abbreviated Alternate Test Location	Provide Written and Oral Directions	Maintain Quiet Learning Times
iPAD Reminder App	Chat and Chew	Small Group Instruction